Dear Customer,

Kindly note that payment for all Vodafone invoices are due for payment by the 20<sup>th</sup> of each month. All payment should be done on or before the due date to avoid disconnection of your service. Customers who may have queries in regards to their invoice are advised to contract Vodafone via email <u>customercare@vodafone.com.vu</u> before the due date of the payment as well, so that disconnection may be reconsidered.

10 <sup>th</sup> M	20 <sup>th</sup> M	After 20 <sup>th</sup> M
Invoices available	Payment due	Disconnection for non- payment
By 10 <sup>th</sup> of each month	By 20 <sup>th</sup> of each month	After 20 <sup>th</sup> of each month

# ACCESSING YOUR E-BILL

Your Vodafone invoice will be issued by the first week of each month and is available for your access and downloading by clicking and logging into your account on "Self Care" under "My Account" tab online Vodafone's website: <a href="https://www.vodafone.com.vu">www.vodafone.com.vu</a>

Vodafone Post-pay customers will be notified through an SMS and/or email that their invoice has been made available online via the above mentioned website link.

## Steps to log into customer's online account:'

- 1. Via <u>www.vodafone.com.vu</u> select "My Account" tab
- 2. Select "self-care" option
- 3. Input of your logging in credentials [provided by your Sales Contact in Vodafone]
- 4. Click "Login" tab to access your invoices

## Logging in Credentials Details:

Please contact Vodafone Customer Care on <u>customercare@vodafone.com.vu</u> or visit our Business Corporate team at Vodafone house or Vodafone shop in Santo and Tanna.

#### **BILL PAYMENT**

#### Visiting Vodafone Shop

Payment by cash, cheque, credit card or EFTPOS can be made during opening hours at the following locations:

Vodafone House, Lini Highway, Port Vila – Opposite Fatumaru Bay		
Tana Russet Retail Shop, Lini Highway, Port Vila		
Vodafone Santo – Luganiville		
Vodafone Tanna – Lenakel, Tafea Coop		

### Payment via Internet/Bank Deposit

Payment via internet banking or bank deposit can be made in favor of Vodafone Vanuatu into any of the following accounts.

Please ensure that you include your Customer ID number in the transaction reference field, so that we are able to allocate your payment correctly.

Bank	Account Number
ANZ Bank Vanuatu	645450
Bred (Vanuatu) Ltd	105111010016
National Bank of Vanuatu	0001358001
BSP Vanuatu	190511101

Please note online banking payment (e.g. via your bank) will take between 24 - 72 hours to reflect your account.

## Payment via Bank Direct Debit

Payment via direct debit can be done by requesting and completing a direct debit application form and emailing it to <u>customercare@vodafone.com.vu</u> or returning it to the customer service team at Vodafone House or Vodafone Santo and Tanna office.

Vodafone Bank direct Debit will reflect within one (1) Business working day.

## Unable to pay your bill

If you encounter any difficulty with making your payment, please contact <u>creditcontrol@vodafone.com.vu</u> as soon as possible to discuss options with one of our representatives.

## **DISCONNECTION OF SERVICE**

If full payment is not received by the Vodafone Vanuatu on or before the due date 20th of each month, Vodafone will disconnect your services and will reconnect only after receiving full payment and reconnection fee of 1,533 (Vat inclusive) will be applicable per services.